



OCEAN VIEW SCHOOL DISTRICT
Personnel Commission



GROUNDS EQUIPMENT OPERATOR

JOB SUMMARY:

Under general supervision of the Grounds Maintenance Supervisor, operates a variety of mowing, spraying and grounds maintenance equipment; makes regular use of large field mowers and drives grounds maintenance equipment on city streets; services, maintains and makes minor repairs to the equipment used.

CLASS CHARACTERISTICS:

This class is distinguished from other classes in the type of equipment operated on a daily basis. The incumbent is expected to work independently using discretion in the timing of mowing activities to ensure mowing of the large fields and dress lawns of District school sites and other properties in a timely and safe manner.

REPRESENTATIVE DUTIES:

Drive a large tractor flail mower on city streets to and from school sites and other District properties; **E**

Operate the tractor flail mower and other mowers in mowing fields and other large grass areas; **E**

Operate Bobcat tractors, skip loaders and dump trucks; **E**

Inspect field sites for wet spots and remove trash and debris in preparation for mowing; **E**

Perform routine service and maintenance on the tractor flail mower, and other accessory devices, other mowers and grounds maintenance equipment; **E**

Coordinate scheduling of jobs with school principal and Grounds Maintenance Supervisor to minimize student interruption; **E**

Operate standard transmission and automatic transmission District vehicles; **E**

Operate a variety of hand and power operated grounds maintenance equipment when required;

Perform other duties as required to accomplish the objectives of the position.

SUPERVISION:

General supervision and direction is received from the Grounds Maintenance Supervisor.

Supervision is not exercised over other employees.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Appropriate methods, equipment, materials, used in grounds maintenance;
- Safe and efficient work practices associated with the operation and maintenance of large power mowers and other powered grounds maintenance equipment;
- Safe and defensive driving practices;
- Appropriate methods, materials, tools and equipment used in grounds maintenance work;
- Appropriate health and safety work procedures and precautions.

Ability to:

- Safely and efficiently operate a variety of motorized equipment and motor vehicles on school grounds and city streets;
- Safely and efficiently operate large power mowers and other grounds equipment both powered and manual;
- Safely and efficiently operate a variety of hand and power tools and equipment used in grounds maintenance tasks;
- Perform heavy manual labor in outdoor weather and damp ground conditions;
- Understand and carry out oral and written instructions;
- Prepare, maintain simple records;
- Safely and efficiently operate large power mowers and other grounds equipment both powered and manual;
- Establish and maintain effective interpersonal relationships using tact, patience and courtesy.

EDUCATION STANDARDS:

Education:

- High school diploma or equivalent.

Experience:

- One (1) year of experience operating a variety of equipment such as large lawnmowers, Bobcats, skip loaders, dump trucks. Experience in grounds/gardening work preferably in a school district.

LICENSES/CERTIFICATES REQUIRED:

Possession of a valid and appropriate California Driver License.

PHYSICAL DEMANDS, WORKING ENVIRONMENT AND HAZARDS:

Sits, stands, walks, frequently climbs on and off equipment, maintains balance, stoops, bends, kneels, and reaches over head to perform work; lifts, carries, pushes objects weighing 50 to 75 pounds; repetitively uses fingers on both hands, twists and exerts pressure with wrists and hands; uses both hands/legs simultaneously; requires rapid mental/muscular coordination; communicates clearly and is able to understand normal voice conversation; has good depth perception and normal color vision; visual acuity sufficient to see small details, and distance vision to safely operate a large tractor on city streets and school grounds; works in various lighting conditions; works with a variety of powered equipment and sharp tools; works outside subject to ambient temperature changes; frequently exposed to fumes, odors, dust, and occasionally to toxic materials; has direct contact with District staff; works without direct guidance from supervisor; wears safety equipment appropriate to the job. Employment is contingent upon passing a physical examination and back evaluation test. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

Last revised 12/12/02

Reviewed with no revisions 12/8/05

Revisions Effective 4/14/11

Job Description Review and Revisions Effective: 5-15-14