

Setting Text (SMS), Email, Voice (Call) Message Preferences Aeries Communications - Ocean View School District

****We encourage you to select at least one contact to receive messages AND one message preference type in AERIES COMMUNICATIONS. If you do not, you will NOT receive any text, phone, email messages from your teacher, school, or OVSD****

IN AERIES PARENT PORTAL – Set/Add Contact records to receive messages

2018-2019 Sample School

Home Communications **Student Info** Attendance Grades Medical Test Scores Change Student Titan

test student Profile

Permanent ID Demographics 201917 Grade

State Student ID District Supplemental N/A Age

Status Tag Contacts N/A Sex

Student Number Data Confirmation 12 Birthdate

School of Choice Requests

Authorizations

Student Financial Information

Please UPDATE all of

PLEASE NOTE: Information should be entered in all lowercase letters and lower case. Do NOT use all capital letters or ANY punctuation!

Family Information Last Confirmed: 7/31/2018 9:35:14 AM

Student

STEP 3: Contacts

For HELP completing this step, [CLICK HERE](#)

****New for 2018-2019****

We are working with Aeries Communication to provide families text message updates in addition to email and voice messages. Please follow the Add/Change/Delete directions below carefully as this contact information will allow us to communicate with parents more accurately and effectively.

Parents/Guardians: **MUST** be listed as a contact to receive emails, phone, and/or text messages.

- Go to Student Info > Data Confirmation > Contacts
- You MUST have the CONTACT record NOTIFICATION PREFERENCE set to “GENERAL and EMERGENCY ANNOUNCEMENTS”

Contact Details

Notes

First Name: Sample

Last Name: Friend

Name Suffix:

Address:

City: State: Zip: -

Relationship to student: Other Relationship

Lives With Student?

Notification Preference: **General and Emergency Announcements**

Attendance Notification: Yes

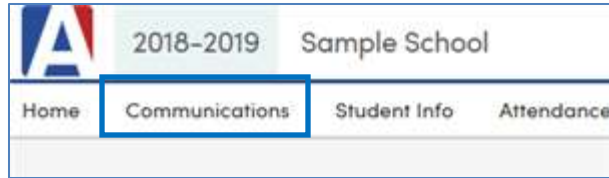
Telephone Number: (714) 777-7777

Work Phone Number:

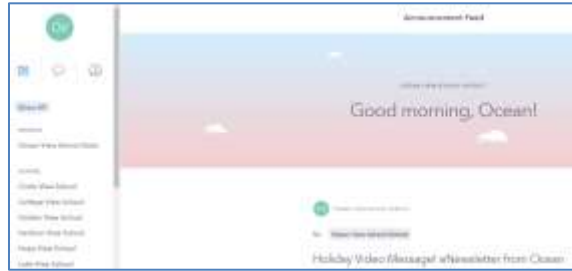
Cell phone number: (714) 847-2551

- TO RECEIVE TEXTS from your school or OVSD, you MUST list a Cell Number under the CONTACT record “CELL PHONE NUMBER” field

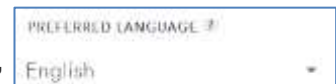
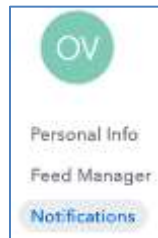
IN AERIES COMMUNICATIONS – How we send messages (Text (SMS) • Voice (Call) • Email)



- Link to *Communications* in the Parent Portal.
- First page is Announcement Feed (“The Feed”), which shows all messages that have been sent.



- To set your Preferences, click on the circle in the upper left to see the menu for “Notifications”.



- If needed, click on “Personal Info” to change your “Preferred Language”
- Click on “Notifications” to set your preferences for receiving messages. We highly recommend choosing at least one type for each type of message, or **YOU WILL NOT RECEIVE MESSAGES.**

