



steps to Enrollment

step
1

- Pre-enroll online at air.ovsd.org
- Print & sign** your pre-enrollment information

Gather the following documents to complete enrollment:

- Birth Certificate (passport, baptism certificate)
- 2 Proofs of Address (gas/electric/water bills, lease/rental agreement, mortgage/property tax payment, current car registration)
- Immunization Records

step
2

- Bring **ALL** the above items to the main office of your **home school** (school of residence) to complete your child's enrollment process on or after **January 28, 2022**.

Note: Your child is **NOT** enrolled UNTIL you complete both steps of the enrollment process.



Q: I don't know the name of my child's school of residence

A: Go to www.ovsd.org>Families>Parents/Guardians>Locate My School>Type your address and press 

Q: I don't know if my child should attend Kindergarten or Transitional Kindergarten.

A: If your child turns 5 on/before September 1, 2022 he/she will automatically be placed in Kindergarten. If you have concerns about your child's readiness please visit our website www.ovsd.org >Programs>Kindergarten Information>Transitional Kindergarten to review other options.

Q: I want my child to attend a *different* school than our school of residence. Can I request a different school?

A: Yes, beginning February 1 you may submit an Intradistrict Transfer for the 22-23 school year. You will need to follow these steps:

- Pre-enroll
- Complete the enrollment process at your school of residence
- Access the parent portal at portal.ovsd.org, click on the 'Intradistrict Transfer Request' link and complete the request
→ The District Office will notify you if your request has been approved/denied *in the spring*

Q. I want my child to attend a *different* school that offers **Transitional Kindergarten**. Do I need to fill out an *Intradistrict Transfer Request*?

A: No, you don't. **Transitional Kindergarten** is considered a "placement". You will need to follow these steps:

- Pre-enroll
- Complete the enrollment process at your school of residence
- Complete a Transitional Kindergarten Placement Request Form, sign, date & submit at your school of residence
→ The Teaching and Learning Department will contact you to inform you if your request has been approved

Q. I belong to a **different school district**. Can my child attend a school in Ocean View School District Schools?

A. Yes, beginning March 1, 2022 you may request an interdistrict transfer for a TK – 8th grade child. You will need to follow these steps:

- Go to the school district office where you live and request an **Interdistrict Transfer Request**.
- If approved, you will receive a letter of approval that includes information on completing the enrollment process
→ For further information on transfers visit www.ovsd.org>Departments>Student Services>Inter/Intradistrict Transfers> Student Transfer Request Procedures