

# Ocean View School District

17200 Pinehurst Lane, Huntington Beach CA 92647

Phone: 714.847.2551

# INTRADISTRICT TRANSFER REQUEST

School Year \_\_\_\_\_ - \_\_\_\_\_

PLEASE PRINT:

Male

Female

Student Name	Permanent ID #	Birthdate	Grade for requested year
Address	Apt.#	City	Zip
Parent/Guardian	Home Phone ( )	Cell Phone ( )	Work Phone ( )

The above student is: Currently enrolled at \_\_\_\_\_ School  
 Previously Retained (Grade Retained \_\_\_\_)  
 Currently receiving Special Education Services--Please circle: Resource Speech Adapted P.E. SDC Other

School of Residence	School of Attendance	Requested School
Reason for Transfer		
Is a sibling enrolled at the requested school?	Yes	No
Name of Sibling:	Grade	

The Ocean View School District Board of Trustees permits parents to request transfer of their children to any school determined by the District to have space available. This request must be made during the Board-designated period and becomes effective the following September. Students who move into the District after the Intradistrict transfer period may apply for a position in a school outside of their specific attendance boundaries, but they will be accepted on a space available basis.

If a transfer is granted, I understand that distance and/or safety considerations prohibit my child's walking or riding a bicycle to school from home and that it is my responsibility to provide transportation to and from school.

This transfer request is for the child named above and does not imply transfer approval for a sibling this year or any future year. Priority is given to siblings of a child currently attending on an Intradistrict transfer.

I understand that if behavior, absenteeism, frequent tardiness, early drop offs, or late pick ups become a problem, the school district has the right to rescind this agreement and return the student to the school of residence.

Once approved, an elementary student shall not be required to reapply for admission until middle school. All middle school students wishing to attend a school other than their middle school of residence must submit an Intradistrict Transfer Request. Once approved for middle school there is no need to reapply through eighth grade. The parent may request a change of school after the completion of the first year of Intradistrict transfer, but previously approved request will be voided.

Students may be subject to displacement due to excessive enrollment.

I have read this form in its entirety.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**RETURN THIS FORM TO YOUR HOME SCHOOL OR STUDENT SERVICES AT THE DISTRICT OFFICE**

For District Office Use Only:			
Enrolled:	Yes	No	School Office Manager's initials: _____ Date: _____
Director, Student Services			Date: _____
Approved	Denied / Reason		