

## **GROUNDS MAINTENANCE WORKER**

### **DEFINITION:**

Under general supervision of the Supervisor of Maintenance and Grounds, performs skilled asphalt and concrete work; installs, repairs fencing and playground equipment; performs general grounds maintenance work which may include making or assisting with irrigation system repairs; assumes and performs related work as necessary or required.

### **CLASS CHARACTERISTICS:**

This is a highly skilled class, having strong skills in repair and replacement of fencing, sidewalks, and playground equipment. The incumbent is expected to work independently in laying out new and/or repairing or replacing existing grounds equipment or structures. The incumbent is also expected to be skilled in the operation of grounds construction equipment used in the preparation for and seeding of new fields and dress lawns.

### **EXAMPLES OF DUTIES:**

Prepares areas for laying of concrete, asphalt, sealer, fencing and playground equipment, including grading, leveling, cleaning, constructing and setting forms; *E*

Mixes, pours, finishes concrete; lays, finishes, seals, repairs asphalt, applies blacktop filler as needed; *E*

Assembles, installs, repairs, removes, relocates fencing and playground equipment, utilizing a wide variety of hand and powered tools including cutting torches, gas and arc welding equipment; *E*

Applies herbicides and weed killers; fertilizes, seeds, and installs field and dress lawns;

May assist the Sprinkler Mechanic in various tasks associated with the installation, maintenance, repair, replacement of sprinkler systems; May be assigned to make repairs to irrigation systems as necessary;

Regularly operates power equipment such as concrete saws and jackhammers, also operates a variety of District motor vehicles, including forklifts, skiploaders and grading equipment, and Bobcat loaders w/back hoe;

Makes and/or assists in the delivery of tables, chairs, desks, books and other equipment and supplies.

### **SUPERVISION:**

Supervision is received from the Supervisor of Maintenance and Grounds. Leadership and direction is received from the Grounds/Gardener Lead Worker.

Leads and/or directs the work of assigned helpers. Supervision is not exercised over other employees.

*E denotes an essential function of the job.*

## Grounds Maintenance Worker - Continued

### **MINIMUM QUALIFICATIONS:**

#### **Knowledge of:**

Safe and efficient methods and practices associated with pouring and repairing concrete and asphalt;  
Tools, equipment and methods of installation/repair/removal of fencing and playground equipment;  
Methods, tools, equipment, procedures for general grounds maintenance;  
Methods and procedures for gas and arc welding;  
Principles of leadership and direction;  
Appropriate health and safety procedures and precautions;  
Mathematics used in grounds calculations.

#### **Ability to:**

Safely and efficiently install/repair/remove/relocate fencing and playground equipment;  
Perform skilled concrete and asphalt work as above-described;  
Operate a variety of power tools and equipment including: concrete saws and jackhammers, and other hand or power tools and equipment used in grounds maintenance tasks;  
Safely and efficiently operate a variety of motorized equipment and motor vehicles;  
Perform heavy manual labor in various outdoor weather and damp ground conditions;  
Understand and carry out oral or written instructions and prepare, maintain simple records;  
Effectively lead other workers;  
Establish and maintain cooperative working relationships.

### **EDUCATION AND EXPERIENCE:**

Individuals possessing the foregoing knowledge, skills and abilities are considered to possess education necessary to succeed in this class. The basic educational skills are typically acquired in completion of high school. Job specific skills are typically acquired in post-secondary training from a trade school, ROP, community college, or the military. At least one to two years of prior successful work experience in performing journey level concrete and asphalt work is required; previous general grounds maintenance experience desirable.

### **LICENSES/CERTIFICATES REQUIRED:**

Possession of a valid and appropriate California Driver's License.

### **PHYSICAL DEMANDS:**

Stands, walks, climbs stairs and ladders, maintains balance, stoops, bends, kneels, and reaches over head to perform work; Does heavy work, frequently lifting, carrying, pushing objects weighing 100 pounds; repetitively uses fingers on both hands, twists and exerts pressure with wrists and hands; uses both hands/legs simultaneously; requires rapid mental/muscular coordination; communicates clearly and is able to understand normal voice conversation; requires hearing over a broad range of frequencies; has good depth perception and normal color vision; visual acuity sufficient to see small details, and safely operate a District vehicle; works in various lighting conditions; works with a variety of powered equipment and sharp tools; uses a telephone; works outside subject to ambient temperature changes; frequently exposed to dust, and occasionally to toxic materials; has direct contact with District staff and vendors; works without direct guidance from supervisor; wears safety equipment appropriate to the job. Employment is contingent upon passing a physical examination and back evaluation test.

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