

FLOORING REPAIR WORKER

DEFINITION:

Under general supervision of the Supervisor of Maintenance and Grounds, performs journey level skilled work in the installation and repair of carpeting and other floor coverings; inspects damaged floor coverings to assign replacement/repair priority based upon established criteria; performs and/or assists other skilled and semi-skilled crafts and trades employees in a variety of construction, maintenance or mechanical tasks; assumes and performs related work as necessary or required.

CLASS CHARACTERISTICS:

This is a highly skilled class, having strong skills in repair and replacement of a variety of floor coverings. The incumbent is expected to work independently in laying out and replacing or repairing existing floor coverings (carpeting and vinyl composition floor tile).

EXAMPLES OF DUTIES:

Following floor dimensions or diagrams, estimates and recommends types of carpeting and padding, depending upon location and anticipated use; *E*

Measures, cuts and installs, repairs and/or maintains exterior and interior padding, and carpeting; *E*

Evaluates used or damaged carpeting and determines suitability for continued or alternate use; *E*

Installs, repairs and/or maintains vinyl, asphalt and other types of floor coverings; *E*

Uses a variety of tools and adhesives related to the laying, repairing of carpet and other floor covering materials; *E*

Installs and repairs other materials related to floor coverings; *E*

Performs and/or assists other skilled and semi-skilled crafts and trades employees in a variety of construction, maintenance or mechanical tasks as assigned; *E*

Prepares and maintains required records;

May lead the work of others;

May perform heavy manual labor.

SUPERVISION:

General supervision is received from the Supervisor of Maintenance and Grounds.

Leadership and direction is provided to assigned helpers. Supervision is not exercised over other employees

E denotes an essential function of the job.

MINIMUM QUALIFICATIONS:**Knowledge of:**

Methods, materials, tools and equipment used in floor covering work;
Proper methods of cleaning and maintaining floor coverings;
Shop math applicable to the flooring trade;
Record keeping systems.

Ability to:

Perform a variety of skilled work in the installation, repair, maintenance and upkeep of flooring surfaces and materials used in school districts;
Utilize required tools, equipment skillfully and safely;
Follow sketches, diagrams, blueprints;
Evaluate condition of worn, damaged carpeting and other flooring materials used in school districts;
Estimate materials and cost needed to complete assigned tasks;
Learn building codes, laws and standard practices used in repair and maintenance of school buildings;
Be cognizant of and apply new methods and equipment in the trade;
Work independently with little direction;
Understand and carry out oral and written instructions;
Keep accurate records;
Establish and maintain cooperative working relationships.

EDUCATION AND EXPERIENCE:

Individuals possessing the foregoing knowledge, skills and abilities are considered to possess education necessary to succeed in this class. The basic educational skills are typically acquired in completion of high school. Job specific training in the floor covering area or completion of a formal apprenticeship is desirable. Another way of acquiring the basic job skills is, one to two years of experience working with a skilled flooring repair worker or licensed flooring contractor. Two to three years of prior successful journey level work experience performing skilled tasks as described above, or two to three years of successful work experience as a Maintenance Worker assigned as a helper in flooring repair for the Ocean View School District is required.

LICENSE REQUIRED:

Possession of a valid and appropriate California Driver's License.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Stands, walks, climbs stairs and ladders, maintains balance, frequently stoops and bends, repeatedly kneels, and crawls, frequently reaches over head to obtain materials; frequently lifts, pushes, pulls, and carries over 100 pounds; repetitively uses fingers on both hands, twists and exerts pressure with wrists and hands; uses both hands/legs simultaneously; requires rapid mental/muscular coordination; communicates clearly and is able to understand normal voice conversation; has good depth perception and normal color vision; visual acuity sufficient to see small details and safely operate a District vehicle; works in various lighting conditions;

PHYSICAL DEMANDS AND WORKING ENVIRONMENT: (continued)

works with a variety of powered equipment and sharp tools; uses a telephone; works inside and outside with frequent temperature changes; occasionally exposed to odors, fumes, dust, and toxic materials; has direct contact with District staff and vendors; works without direct guidance from supervisor; wears safety equipment appropriate to the job. Employment is contingent upon passing a physical examination and back evaluation test.

Last revised 11/14/02

Reviewed with no revisions 12/8/05