

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California

# Student Transfer Request Procedures

2012 – 2013

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**Intradistrict Transfer Applications** will be accepted February 1-24, 2012  
**Romero Act–Intradistrict** after notification to parents transfer forms will be accepted September 12-30, 2012  
**Interdistrict Transfer Applications** will be accepted beginning March 1, 2012  
**Romero Act–Interdistrict Transfer Applications** will be accepted April 1-15, 2012  
**Please be aware that all transfer requests are governed by space availability and site capacity.**

*Individual school program information is available at [www.ovsd.org/SARC](http://www.ovsd.org/SARC)*



"Equity and  
Excellence"

# Ocean View School District

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**Superintendent**  
William V. Loose, Ed.D.

**Board of Trustees**  
Tracy Pellman, President  
Debbie Cotton, Clerk  
John Briscoe, Member  
John Ortiz, Member  
Norm Westwell, Member

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Dear Parents/Guardians:

Schools within Ocean View School District have strong, research-based instructional programs aligned with state content standards. In addition, each school site has a variety of categorical and discretionary programs which are designed to meet the needs of the children on that campus.

Ocean View School District continues to make gains each year in student achievement as evidenced by our high scores and numerous award-winning schools.

Some contributing factors to this ongoing success are:

- High quality teachers with extensive professional development.
- Full Day kindergarten program and Transitional Kindergarten (Preppie K), 2 year program.
- Outstanding teaching staff highly trained in the use of integrating technology in the classroom and research-proven instructional strategies.
- Dedicated staff committed to the highest standards to insure a safe and secure learning environment with Positive Behavior Intervention Supports (PBIS) implemented at all schools.
- District-wide use of the most current State Board of Education approved instructional materials.
- Support and involvement of parents in promoting academic success.

Typically a majority of parents send their children to the school serving their attendance area. However, parents may be interested or need to explore a transfer option. Transfer requests received during the transfer period will be considered equally and are not granted in the order they are received. If more requests are received for a particular school than can be accommodated, placement will be done by an unbiased, random process. If the request is granted, transportation to the requested school is the responsibility of the parents.

Sincerely,

William V. Loose, Ed.D.  
Superintendent

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, CA 92647

**STUDENT TRANSFER REQUEST  
GUIDELINES FOR TRANSFER REQUEST - 2012-2013**

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Ocean View School District supports the concept of parent choice within district schools on a space available basis. All schools in the Ocean View School District offer a highly academic program designed to meet the needs of each individual child. School principals will be happy to work with parents who are considering a change to help them make the best educational choices for their children. Parents/guardians or school administrators may request permission for students to attend school outside the designated attendance area by complying with the following procedures:

- Priority for attendance at any school shall be given to pupils residing within the attendance boundaries.
- All transfer requests are governed by SPACE AVAILABILITY and SITE CAPACITY.
- A transfer request application must be completed for each student. Forms are available online and at student's home school.
- The student must be enrolled before a transfer can be requested.
- Parents must provide transportation to the selected school and agree that the student maintains acceptable standards of behavior, punctuality and academics.
- Elementary students on an Intradistrict permit must reapply when transitioning to middle school if they wish to attend a school other than their school of residence.
- Transfer applications will be processed in accordance with established priority criteria:
  1. Students who, while on school grounds, become a victim of a violent criminal offense (as defined by California Education Code) or attends a school designated by the California Department of Education as "persistently dangerous."
  2. Students who are siblings of a student currently attending on an approved transfer or enrolled in a specialized program.
  3. Child of a District employee.
  4. Students enrolled in a school identified for program improvement, corrective action or restructuring (No Child Left Behind Act).
- Interdistrict (out-of-district) transfers:
  1. Siblings of students currently attending with an approved transfer.
  2. Child of a District employee.
  3. All others are placed based on space available, by an unbiased, random process.
- Students who move into the District after the transfer period may apply for a position in a school outside of their specific attendance boundaries on a space available basis.
- After all children wishing to remain in their home school are placed, an unbiased, random process for additional enrollees (taking into account the priority criteria for placement) will determine placement. All remaining requests will be held until the last day of school year and those not accommodated will need to reapply for the following year in February 2013.
- Current intradistrict transfer students need not reapply for the 2012-2013 school year unless the student has moved or is transitioning to middle school and is requesting attendance at a school outside the boundaries of their residence.
- Annual interdistrict transfer students must initiate paperwork with their home district to renew for the 2012-2013 school year. New and renewal Interdistrict Transfer applications will be accepted by OVSD beginning March 1, 2012.

***If you have questions please contact your school of residence.***

**Intradistrict Transfer Forms (Requesting transfer within OVSD)** - Available at home school site - one per student required.  
**Interdistrict Transfer Forms (Requesting transfer out of OVSD)** - Available at Ocean View School District Office and online.  
**Interdistrict Transfer Forms (Requesting transfer into OVSD)** - Available at school district of residence.

**Intradistrict Transfer Applications** will be accepted February 1 - 24, 2012 (notifications of Approval/Denial mailed May 1, 2012).  
**Interdistrict Transfer Applications** will be accepted beginning March 1, 2012 (notifications of Approval/Denial mailed June 1, 2012).  
**Romero(Open Enrollment Act) Interdistrict Applications** will be accepted April 1-15, 2012.  
**Romero(Open Enrollment Act) Intradistrict Applications** *after notification to parents* - will be accepted September 12-30, 2012.

OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
**INTRADISTRICT TRANSFER INFORMATION**  
**2012-2013** ([Link to Intradistrict Application; Address Verification Form](#))

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Ocean View School District provides a process that gives parents the opportunity of transferring to another school within the Ocean View School District boundaries that is not their school of residence, on a *space available and site capacity* basis. When a school is at or very near capacity any transfer requests to these schools will be denied. New students will be processed according to priority using an unbiased, random selection procedure to fill remaining openings (per AR 5116.1).

#### FAQs

- Current Intradistrict Transfer students do not need to reapply unless:
  - (1) they have moved to an address different from the address on the original, approved Intradistrict Transfer.
  - or
  - (2) they are transitioning to middle school and are requesting a middle school other than their school of residence.
- All transfers are based on **SPACE AVAILABILITY** and **SITE CAPACITY**.
- Registration is **not** first-come, first-served. Intradistrict Transfer applications will be processed according to the following priorities (BP 5116.1):
  1. Students who, while on school grounds, become a victim of a violent criminal offense (as defined by California Education Code) or attends a school designated by the California Department of Education as persistently dangerous [AR5116.1(a)]
  2. Parent/Guardian is assigned to that school as his/her primary place of employment
  3. Sibling(s) of a student currently attending on an approved transfer or enrolled in a specialized program
  4. Parent/Guardian is an Ocean View School District employee
  5. Student(s) enrolled in a school identified for program improvement, corrective action or restructuring (No Child Left Behind Act)
- GATE placement is not subject to the Intradistrict process, however siblings of GATE identified students must submit an Intradistrict transfer request to be reviewed for consideration.

The Open Enrollment Act (Romero Bill) effective January 1, 2010 and No Child Left Behind (NCLB) necessitates the revision of terminology and the Intradistrict process to align with state and federal requirements.

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**Intradistrict Transfer requests will be accepted February 1-24, 2012.**  
**Intradistrict Transfer requests will not be accepted after February 24, 2012.**

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OCEAN VIEW SCHOOL DISTRICT  
Huntington Beach, California  
**INTERDISTRICT TRANSFER INFORMATION**  
**2012-2013** ([Link to Interdistrict Application: Address Verification Form](#))

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The Board of Trustees recognizes that students who reside in one District may choose to attend school in another District and that such choices are made for a variety of reasons.

The Interdistrict Transfer process begins at the District of residence. Approved Interdistrict Transfers are subject to the terms and conditions stipulated and are issued on an annual basis.

On September 23, 2010, the Governor signed Assembly Bill 2444. An act to amend Section 46600 of the Education Code, relating to school districts. This bill took effect on January 1, 2011.

Per EC 46600 (a) (1) At this time the Ocean View School District will not enter into any contracts with other school districts barring the annual Interdistrict Transfer permits where terms and conditions are mutually adopted and verified by authorized signature from both the District of Residence/District of Attendance and the Ocean View School District.

In compliance with California State Law 48200 and the California Code of Regulations, Title 5, Section 432 the Ocean View School District's governing board requires Parent/Guardian(s) to submit annual address verification. This will continue to serve as an affirmation of the current District of Residence for each student and will thereby determine the necessary additional documentation requirements.

**THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:**

SECTION 1. Section 46600 of the Education Code is amended to read:

46600. (a) (1) The governing boards of two or more school districts may enter into an agreement, for a term not to exceed five school years, for the interdistrict attendance of pupils who are residents of the districts. The agreement may provide for the admission to a district other than the district of residence of a pupil who requests a permit to attend a school district that is a party to the agreement and that maintains schools and classes in kindergarten or any of grades 1 to 12, inclusive, to which the pupil requests admission. Once a pupil in kindergarten or any of grades 1 to 12, inclusive, is enrolled in a school pursuant to this chapter, the pupil shall not have to reapply for an interdistrict transfer, and the governing board of the school district of enrollment shall allow the pupil to continue to attend the school in which he or she is enrolled, except as specified in paragraphs (2) and (4).

(2) The agreement shall stipulate the terms and conditions under which interdistrict attendance shall be permitted or denied. The agreement may contain standards for reapplication agreed to by the district of residence and the district of attendance that differ from the requirements prescribed by paragraph (1). The agreement may stipulate terms and conditions established by the district of residence and the district of enrollment under which the permit may be revoked.

(3) The supervisor of attendance of the district of residence shall issue an individual permit verifying the district's approval, pursuant to policies of the board and terms of the agreement for the transfer. A permit shall be valid upon concurring endorsement by the designee of the governing board of the district of proposed attendance. The stipulation of the terms and conditions under which the permit may be revoked is the responsibility of the district of attendance.

(4) Notwithstanding paragraph (2), a school district of residence or school district of enrollment shall not rescind existing transfer permits for pupils entering grade 11 or 12 in the subsequent school year.

(b) In addition to the requirements of subdivision (e) of Section 48915.1, and regardless of whether an agreement exists or a permit is issued pursuant to this section, any district may admit a pupil expelled from another district in which the pupil continues to reside.